

## Westchester County Sewer District Septic Service Reimbursement Form

### This request is for

Pump-out  Inspection  Both

\_\_\_\_\_  
Property owner's name

\_\_\_\_\_  
Property street address

\_\_\_\_\_  
Municipality

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Phone number

\_\_\_\_\_  
Email address (optional)

\_\_\_\_\_  
Property owner's mailing street address for  
reimbursement (if different from above)

\_\_\_\_\_  
Municipality

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Name of municipality to which you pay taxes

\_\_\_\_\_  
Property section, block and lot  
(if known)

### For Pump-outs

\_\_\_\_\_  
Cost of pump-out

\_\_\_\_\_  
Date of pump-out

\_\_\_\_\_  
Westchester County DOH license number

\_\_\_\_\_  
Name of septic collector

### For Inspections

\_\_\_\_\_  
Cost of inspection

\_\_\_\_\_  
Date of inspection

\_\_\_\_\_  
Westchester County DOH license number

\_\_\_\_\_  
Name of septic contractor

**OR**

\_\_\_\_\_  
Name of NYS-licensed professional engineer  
or registered architect.

**Use the checklist  
to make sure that your  
application is complete.  
Then mail it to:**

Septic Pump-Out  
Reimbursement Program  
Westchester County Department  
of Environmental Facilities  
270 North Avenue, 6th Floor  
New Rochelle, NY 10801

**Do you pay  
Westchester  
County  
sewer taxes  
but have  
a septic  
system?**

**A Westchester County  
law could entitle  
you to be reimbursed  
for septic system  
maintenance work.**

Westchester  
gov.com

George Latimer, County Executive  
Vincent F. Kopicki, P.E., Commissioner,  
Department of Environmental Facilities

If your property is in a county sewer district but you have a septic system, a Westchester County law could help cover the cost of your septic tank pump-out and/or septic system inspection performed before August 31, 2020. This law applies to both residential and commercial properties.

### How much am I eligible for?

If your property fits the criteria, you can be reimbursed by Westchester County for up to \$300 once every three years for a pump-out of your septic tank. You can also be reimbursed for up to \$275 once every six years for a septic system inspection. Initially, you may choose to do the inspection and pump-out at the same time.

### How do I know if my property is in a county sewer district?

Go to the county's interactive website: [www.westchestergov.com/map](http://www.westchestergov.com/map). Put in your address, and then select "Find a County Sewer District." You can also call 211 or your local assessor's office to get the same information.

### Who can pump out my septic system?

Only a septic collector who is licensed by the county Department of Health can pump out your septic system. For a list of licensed septic collectors, go to [westchestergov.com/health](http://westchestergov.com/health). Click on the A-Z guide under S for Septic Systems and click on the link for *licensed septic collectors*. Or call 211 for the listing.

### Who can inspect my septic system?

A professional engineer, a registered architect licensed by the New York State Education Department or a septic system contractor licensed by the Westchester County Department of Health.

For a list of professional engineers and registered architects, go to [www.op.nysed.gov/opsearches.htm](http://www.op.nysed.gov/opsearches.htm).

For a list of septic contractors, go to [westchestergov.com/health](http://westchestergov.com/health). Click on A-Z guide under S for Septic Systems and click on the link for *licensed septic contractors*. Or call 211 to receive the listing.

### How do I file a claim?

See checklist and fill out the reimbursement form on the back.

## Reimbursement Checklist for Pump-outs & Inspections

### A. Pump-outs

If you're seeking reimbursement for a septic tank pump-out, you must include:

- A copy of your paid invoice for services performed between September 1, 2014 and August 31, 2020.
- A copy of your most recent property tax bill with proof of payment from your municipal Tax Receiver showing that your property is subject to Westchester County Sewer District taxes
- The completed reimbursement form

### B. Inspections

If you're seeking reimbursement for a septic system inspection, you must include:

- A copy of your paid invoice for services performed between September 1, 2014 and August 31, 2020.
- A copy of your completed inspection form
- A copy of your most recent property tax bill with proof of payment from your municipal Tax Receiver showing that your property is subject to Westchester County Sewer District taxes
- The completed reimbursement form.

Reimbursement will not be processed if any information is missing. Don't forget to keep a copy for your own records.