



Enforcement and Penalties

This law will be enforced by the Westchester County Department of Health and the Westchester County Board of Health.

The penalties set forth for violations may include any combination of the following actions:

1. Revocation of the license
2. Suspension of the license
3. Fines of not more than \$1000 for each day that constitutes a separate and distinct violation

Any individual who performs work as a Septic System Contractor without a valid license from the Department of Health may be fined for each day that constitutes a separate and distinct violation.

These penalties may be levied only after a hearing or opportunity to be heard.

This brochure is intended to provide highlights of the Septic System Contractor Licensing Law. Obtain a full copy of the law to ensure you are in full compliance. Copies can be obtained from the Westchester County Department of Health or visit our website at www.westchestergov.com/health.

For more information,
call the
Westchester County
Department of Health at

(914) 813-5000

or

see our website at

www.westchestergov.com/health

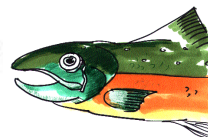
Westchester
gov.com

George Latimer, Westchester County Executive

Septic System Contractors Require a License



Keep Westchester Water H₂O^K™



DEPARTMENT OF HEALTH
Sherlita Amler, MD, Commissioner

Septic System Contractors Required to Have a License

Beginning April 1, 2002, Septic System Contractors in Westchester County must have a license from the Westchester County Commissioner of Health in accordance with the requirements of Article VIII of the Sanitary Code for Westchester County.

Application Requirements

- Any individual who seeks to operate as a Septic System contractor must submit an application to the Westchester County Department of Health.
- An initial non-refundable application fee is required at the time the application is submitted.

Every applicant will be required to participate in a Licensing Instruction Program developed and implemented by the Westchester County Department of Health. This program shall include course work in the areas of septic system construction, installation and operation and standard examinations relating to the matters covered by such course work.

Fees

- Original Application Fee:
\$200 /applicant
- License Instruction Program Fee:
\$100 /applicant for initial exam;
\$25 for re-issuance of exam
and/or for renewal examinations
- License/Renewal Fee:
\$200 /license
(License is valid for 2 years)

Licensing

- Upon completion of the Licensing Instruction Program, including successful completion of the examination and the payment of the licensing fee, the Septic System Contractor will receive a license.
- Septic System Contractors are required to carry their license on their person at all times while performing the work.
- A sign indicating the Licensee's Department of Health license number must be posted at the primary public street entrance to the work site.
- Licenses are non-transferable and qualify only the person named on the license to perform the work.
- All licenses will expire 2 years from the date of issuance.
- Every Licensed Septic System Contractor is required to complete and submit a Septic System Data Form to the Westchester County Department of Health and to the owner of the property within 10 business days of the service date.