

George Latimer
County Executive

Sherlita Amler, M.D.
Commissioner of Health

TO ALL FILING ENGINEERS OR ARCHITECTS

The following documents are required when filing for a permit to construct or a plan approval to construct or to modify a swimming pool pursuant to Subpart 6-1 of the New York State Sanitary Code and Article XII of the Westchester County Sanitary Code.

1. Three copies of Notice of Intent Form DOH-154
2. Three Copies of Application Form DOH-1309
3. Three Copies of Narrative Engineering Report.
4. Three copies of plans originally signed by a professional engineer or registered architect and prepared in accordance with Title VII, Article 145, Section 7209.2 of the New York State Education Law.
5. New York State Department of Health Authorization Form (12/95)
6. Three copies of all specification i.e., filters, pumps, and flow meter.
7. Corporate Affidavit Form DOH-2135
8. Letter of Approval from the municipal engineer permitting waste discharge, drainage of pool and pool alarm.
9. Certification of Resolution for Authorization from the owner permitting engineer or architect to prepare submittal.
10. Proof of Workmen's Compensation and Disability Benefits Insurance:
 - ***FORMS C-105.2 and DB-120.1 must be submitted to this Department. Employers may obtain these forms from their private insurance carrier as in the past. ACORD Forms are no longer acceptable as proof of insurance.***
 - *If insurance coverage is not required, **Form CE-200 must be completed and returned to this Department.***
11. Appropriate filing fee in accordance with Article XXI, Section 873.2105 of the Laws of Westchester County.



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INSTRUCTIONS

1. This application must be accompanied by one set of specifications
2. This application must also be accompanied by plans in triplicate, one (1) of which will be returned to the applicant. The set intended for filing with the Department of Health must be sufficient clarity and legibility to permit satisfactory microfilming.
 - a. White prints are preferred, but if blue prints are submitted, an area at least 4 inches by 7 inches must be blanked out to permit affixing the approval stamp on the face of the plans.
3. The project should be discussed with the local public health engineer and all plans and papers must be submitted to him.
4. The project must comply with the provisions of the Sanitary Code. Bulletin 31 entitled "Policies Governing the preparation of plans for Artificial Swimming Pools" shall serve as a guide in the development of the project.

TO ALL POOL CONSULTANTS AND CONTRACTORS

In order to assure compliance with the National Electrical Code and State Fire Prevention & Building Code during the construction of new pools, and the modification of existing pools, EFFECTIVE IMMEDIATELY, the following must be placed on applicable plans for approval.

PLANS FOR CONSTRUCTION APPROVAL

- THAT the pool electrical system will conform to Article 680 of the National Electrical Code.
- THAT Pool alarms are required pursuant to Title 19 (NYCRR), Chapter XXXIII, State Fire Prevention & Building Code (Uniform Code), Part 1221, Section 1221.3, and are subject to approval by the local municipal code enforcement official. Pool alarm is not included as part of this Department of Health approval.

PLANS FOR CONSTRUCTION CERTIFICATION

- THAT the pool electrical system will conform to Article 680 of the National Electrical Code.
- THAT Pool alarms are required pursuant to Title 19 (NYCRR), Chapter XXXIII, State Fire Prevention & Building Code (Uniform Code), Part 1221, Section 1221.3, and are subject to approval by the local municipal code enforcement official. Pool alarm is not included as part of this Department of Health approval.

For further information, please contact Heather McVeigh. at (914) 864-7336.