



## MEETING MINUTES

**Date:** January 12, 2016  
**Time:** 9:10 am to 10:25 am  
**Location:** 4 Dana Road, Valhalla, NY

### Attendees

Peter McDonough	Chairperson	Brian Anderson	Vice Chairperson
Danielle Darling	Secretary	Kevin Ryan	WCOEM
Dennis Delborgo	WCOEM	Pete Pitocco	WCDES
Dan Olmoz	WCOEM	Anthony Gruerio	WC DOC
Heather De Matteo	Con Edison	Nyle Salley	WCDES/EMS
Nadine Macura	NYSOEM	Carlos Torres	WC HD
Joseph Pondiccio	WCDPW/T	Bill Anzovino	Doles Hotels at GE
Kim Law	NYSP – EM	William Dingee	WCDES
Jennifer Wacha	WCDES	John Flynn	US Veterans Admin
Jeffery Newell	ICL		

### Technical Presentations

*Special Ops Open House – Peter Pitocco, WCDES*

### Statements by Chairperson

Meeting was held at the WCDES, 4 Dana Road, Valhalla, NY.  
Meeting was called to order by Peter McDonough at 9:10 a.m.

Members were requested to sign in and introduce themselves.

### Minutes

Minutes from the December 9, 2015 meeting were read by Danielle Darling. Two minor revisions were proposed to be made to the minutes. John Flynn made the motion to accept the amended minutes. It was seconded by Peter Pitocco and approved with none opposed.

### County Report

Chairman/Vice Chairman – It has been very quiet. There is nothing to report.

WCOEM Rep – Dennis Delborgo, Dan Olmoz, and Danielle Darling met to discuss the final draft of the LEPC brochure. The brochure is being reviewed by the Executive level as well as by IT. Danielle Darling has been working to estimate the number of recipients of brochures being sent out to Fire Chiefs, first responders, municipalities, Tier II filers, and potential filers. The list was originally over 1000 recipients long, which included ConEd manhole covers. NYS OEM reviewed the brochure and based on their comments, some changes were made to the original draft.

WC HazMat/FD/EMS Rep – There were two calls that came in since the last meeting. The first call was to Metalized Carbon Corporation next to the Ossining train station. The incident started around noon time and Emergency Responders were called around 3:30pm - 4:00pm. The company uses an encapsulating agent to coat metal items. The 200 gallon tank of encapsulating agent started a chain reaction and overheated. The VA HazMat team was called to respond and after 30 minutes they called in Dennis Delborgo, William Dingee, and Chris Lalak for assistance. The manufacturer was also called to find out what was going on inside of the building. The tank was eventually cooled. The facility was identified as a Tier II facility and the site map that had been submitted assisted with the response.

The end of last week, a Port Chester industrial building (the former McGuire manufacturing building) had an incident. The building had been divided to house smaller business and was in disrepair. The building had no heat so the new owner paid a company to install a new boiler. In the process of installing the boiler, 1000 gallons of oil was pumped into the facility tank. The day tank at the site holds 500 gallons. The pump that transfers oil from the reserve tank to the day tank failed and pumped all 1000 gallons into the 500 gallon tank. Some of the oil pooled in the parking lot and the rest was contained to a catch basin two blocks away. The incident escalated when a water pipe burst and emptied into the catch basin, causing it to overflow. The runoff ended up in the Byram River which is located about 1.5 - 2 miles away.

WC Health Dept. Rep – There was a small contamination in Lewisboro. A fuel tank let go near a drinking well and had to be contained.

There is a multiple agency investigation on going for the Metalized Carbon Corporation incident.

Tier II – Three Tier II Reports have been received at this time. First Student was the first reporter of the New Year and had reported via E-Plan. The other two reports that had come in were via paper. If anyone receives Tier II Reports please forward them to Dennis Delborgo or Danielle Darling at OEM.

### **Old Business**

LEPC Representation – The LEPC will continue to post meeting dates and times on the LEPC Website. The 2016 schedule is currently posted to the site.

WC Hazardous Materials Response Plan Exercise – The HazMat/WMD Full Scale Exercise After Action Report is complete and has been distributed to stakeholders.

LEPC Brochure – Draft copies of the LEPC brochure were made available to members of the committee today. Members were encouraged to review and provide comments on the brochure.

LEPC By-Laws – The LEPC by-laws are still being revised. It is a very large project and Chair Peter McDonough will be taking a closer look at them in 2016.

2016 Meeting Schedule – In 2016 the LEPC will have regularly scheduled meetings on the second Tuesday of the first month of each quarter. The dates for 2016 will be January 12<sup>th</sup>, April 12<sup>th</sup>, July 12<sup>th</sup>, and October 11<sup>th</sup>.

### **New Business**

Election of Officers – Elections of the LEPC officers is slated for the third quarter (July 12<sup>th</sup>) meeting.

LEPC Website – The minutes of the December 9, 2015 meeting minutes will be posted to the website as well as some select photos from today's presentation as soon as the webmaster is able to post them.

Public Notice – The LEPC is working to allocate funding for the publication of a Public Notice advertising the dates and times of the LEPC meetings.

Correspondence/Communications – No new correspondence at this time.

Spill Drills – No drill dates were given at this time.

2016 Meeting Schedule – It was agreed upon by the membership that there will also be one evening meeting to encourage participation from response agencies and the general public. The proposed date for this evening meeting was October 11<sup>th</sup>. Bill Anzovino advised that this date is during the Fire Prevention Week causing many Fire Chiefs and officers will be busy and unable to attend the LEPC meeting. The LEPC will schedule the evening meeting for July 12<sup>th</sup>.

### **Agenda Items for Next Meeting**

None.

### **Open Discussion**

Peter Pitocco reached out to Dutchess County and Putnam County to inquire if they needed CAMEO training. Both counties indicated that they did not need training at this time. It was suggested that the Fire Chiefs of Westchester County meet for CAMEO training.

Peter Pitocco requested that the Meeting Agendas be sent out prior to the LEPC meetings along with the meeting minutes from the previous meeting.

John Flynn has been the Federal Coordinator for the VA for 43 years and announced that he will be retiring from his position.

### **Meeting Close**

Peter McDonough motioned to close the meeting and Danielle Darling seconded. The meeting of the LEPC was adjourned at 10:25 am.

The date for the next LEPC meeting is scheduled for April 12, 2016 at 9:00 am. The technical presentation will be determined at a later date.