



MEETING MINUTES

Date: March 20, 2014
Time: 9:00 am to 11:00 am
Location: 4 Dana Road, Valhalla, NY

Attendees

Elizabeth Hendrick	Chairperson	Peter McDonough	Vice Chairperson/WCDEF
Dan Chess	Secretary	Kevin Ryan	WCOEM
Joe Pondiccio	WCDPW/T	Nadine Macura	NYSOEM
Mark Drozdov	CES/AIHA	John Flynn	Fed. Coord.
Nyle Salley	WCDES/EMS	Allen Carroll	Public Safety
Linda DiGasper	VA	Willie Carley	VA
Brian Anderson	Pace Univ.	Heather DeMatteo	Con Edison

Statements by Chairperson

Meeting was held at the FTC, 4 Dana Road, Valhalla, NY.
Meeting was called to order by Liz Hendrick at 9:08 a.m.

Members were requested to sign in.

Minutes

Minutes from the December 12, 2013 meeting were read by Dan. A correction was made in the spelling of one attendee's name. The motion was voted on, and the minutes were accepted.

Technical Presentation

"Chemical Use in Water and Waste Water Treatment" Peter McDonough, Health and Safety Administrator, Westchester County Department of Environmental Facilities

Old Business

Hazardous Materials Response Plan – The review and updates to the plan will be held over until later in the year. The plan contains the same information as the County Annex. Both plans need to be identical.

LEPC Representation/Participation – We still need representation for several mandated LEPC positions. Dan will try to get someone from IBM to attend.

LEPC By-Laws – Nadine drafted updates to the existing by-laws. A workgroup discussion will be held after today's business meeting.

LEPC Intern - No update was available for the LEPC intern position.

Topics for 2014 Meetings – Topics for the remainder of the year were discussed. Suggested topics included: World Trade Center Response (September meeting), Table Top Response Drills and How They Work, New York City CERT Program, and Tier II Reporting Software and Reporting Requirements.

New Business

Tier II Forms - There appears to be a drop in the number of facilities filing Tier II forms. In 2012, there were 220 Tier II reports filed. For 2013, there have been 161 Tier II forms filed to date.

EPA ECRM2 Working Group - Peter McDonough attended the US EPA pilot program work group meeting that was held in January in Pomona.

EPA Multi-Agency Contingency Plan for the Hudson Valley – Carl Pellegrino from US EPA Region II is developing a Hudson Valley response plan. This plan will be valuable if a spill occurs in our region. It would be beneficial if Westchester County was represented in the planning process. The spill which occurred in West Virginia was mentioned.

Correspondence/Communications - No correspondence was received.

Spill Drills – The combined drill will be held over until May 2014.

Officer Elections – Elections for the next two years for LEPC Chairperson, Vice Chairperson and Secretary will take place at the June 12th meeting.

County Report

There was a spill of deicing chemical from the County Airport into Rye Brook. The chemical was cleaned up. Due to previous spills, the chemical formulation was changed to a more environmentally friendly mixture.

The Meeting of the LEPC was adjourned at 10:45 am.

The date for the next LEPC meeting was scheduled for June 12, 2014 at 9:00 am. The technical presentation will be determined later.