



MEETING MINUTES

Date: October 10, 2013
Time: 9:00 am to 11:00 am
Location: 4 Dana Road, Valhalla, NY

Attendees

Dan Chess	IBM	Kevin Ryan	WCOEM
Elizabeth Hendrick	Chairperson	Peter McDonough	WCDEF
Joe Pondiccio	WCDPW/T	Anthony Gruero	WCDOC
Mark Drozdov	CES/AIHA	Pete Pitocco	WCDES
Dennis Delborgo	WCOEM	Jennifer Dimitri	IBM
Nyle Sally	WCDES/EMS	Heather DeMatteo	Con Edison
Nadine Macura	NYSOEM	Robert Porter	VA

Statements by Chairperson

Meeting held at the FTC, 4 Dana Road, Valhalla, NY.
Meeting was called to order by Liz Hendrick at 9:10 a.m.

Members were requested to sign in.

Technical Presentation

“Nano-materials: What They Are and Challenges Managing Them”
Jennifer Dimitri, Safety & Industrial Hygiene Specialist, IBM.

Minutes

Minutes from the July, 2013 meeting were read by Dan. A motion to accept the meeting minutes was made and seconded. There were minor changes. A motion to accept the meeting minutes was made by Nyle and seconded by Joe. The motion was voted on, and the minutes were accepted.

Old Business

WC Hazardous Materials Response Plan Review - The update to the WC Hazardous Materials Response Plan was tabled to a later date. Dan will send out copies to the membership to review. A meeting with OEM will be scheduled to address any suggested changes.

LEPC Representation – It was suggested that the LEPC contact the County Executive’s office for a Media representative. Scott Phelps has replaced J.T.Flick at Westchester Medical Center. Pete to address the Hospital representative Jeff Meade

Revisions to LEPC By-Laws – The bylaws have been formatted into a MS Word document so the document can be easily edited and updated. Nadine has offered to review the existing document.

Vacancy LEPC Vice Chairperson - The Vice Chair position was accepted by Peter McDonough from WC Dept. of Environmental Facilities.

Other Items from the Board - None

New Business

2013-2014 Meeting Schedule - It was proposed by Liz that due to holidays, vacations, weather, and schedule conflicts, it would make sense to change the LEPC meeting schedule. It was proposed that meetings be held in the following months: March, June, September and December.

Topics for 2014 Meetings - Ideas for 2014 meetings include: Table Top Drills, Hazardous Materials Transport and a Joint American Industrial Hygienist Assn. Meeting.

Renewal of LEPC Grant Funds – The Grant application was submitted for 2013 year. The board thanked Linda Luddy for compiling, formatting and submitting the paperwork to the State.

LEPC Intern – The OEM is continuing to explore the possibility of using grant funds for an LEPC intern.

US EPA Multi-Agency Contingency Plan – It was discussed whether there is any interest in developing a regional contingency plan for the Hudson River Region similar to the one provided by Carl Pellegrino for the Lake Champlain Region.

Spill Drills

There was a table top drill involving the Croton Gate House. The County is planning a combined drill with Fairfield County including the towns of New Haven and Greenwich.

Correspondence

None

County Report

There were no major incidents in the county involving hazardous materials.

The Meeting of the LEPC was adjourned at 11:00am. The motion to adjourn was made by Pete and seconded by Nyle.

Next Quarterly Meeting

Date: December 12, 2013 at 9 a.m.

Location: Fire Training Center, 4 Dana Road